

## Check-List

### for verification of the ship security system and any associated security equipment

(Annex to the Statement on verification of the ship security system No \_\_\_\_\_)

<b>Name of Company:</b>			
<b>Data on the ship:</b>			
1. Name of ship:		3. Type of ship:	
2. IMO Number:		4. Year of build:	

Implemented / not implemented established requirement for the ship should be marked in the appropriate box:

No	ISPS Code paragraph	Question	Yes	No	N/A	Comments
1.	A/9.1	Is an approved ship security Plan being kept on board the ship?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.	A/6.1	Does the ship security Plan contain a clear statement on the master's authority?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.	A/9.7	Is the ship security Plan protected from unauthorized access or disclosure?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.	A/6.2	Has the company ensured that the master and the ship security officer are given the necessary support to fulfil their duties and responsibilities?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.		Is the procedure for completing Declaration of security determined?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.	Are security measures, appropriate to security level 1, implemented on board the ship, and aimed at:					
	A/7.2.2	Controlling access to the ship?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	A/7.2.3	Controlling the embarkation of persons and their effects?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	A/7.2.4	Monitoring restricted areas to prevent access of unauthorized persons?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	A/7.2.5	Monitoring deck areas and areas surrounding the ship?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	A/7.2.6	Supervising the handling of cargo and ship's stores?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	A/7.2.7	Ensuring that security communication is readily available?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.	A/7.3	Are additional protective measures implemented for each activity, detailed under p. 5 and specified in the ship security plan for security level 2?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8.	A/7.4	Are further specific protective measures implemented for each activity, detailed under p. 5 and specified in the ship security plan for security level 3?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.	Are activity reports relating to the security being kept on board the ship for the period specified by the Administration?					
	A/10.1.1	On training, drills and exercises	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	A/10.1.2	On security threats and security incidents	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	A/10.1.3	On breaches of security	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	A/10.1.4	On changes in security level	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	A/10.1.5	Communications relating to the security of the ship such as specific threats to the ship or to port facilities the ship is, or has been, in	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

	A/10.1.6	On internal audits and reviews of security activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	A/10.1.7	On periodic review of the ship security Assessment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	A/10.1.8	On periodic review of the ship security Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	A/10.1.9	On implementation of any amendments to the Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	A/10.1.10	On maintenance, calibration and testing of any security equipment provided on board, including testing of the ship security alert system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10.	A/10.2	Are the records being kept in the working language of the ship? If the language used is not English, French or Spanish, is there a translation into one of these languages?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.	A/10.4	Are the records protected from unauthorized access or disclosure?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
COMPANY SECURITY OFFICER (CSO)						
12.	A/11.1	Is the Company security officer designated?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13.		Has the Company security officer passed a relevant security training?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14.	A/9.4.14	Is there identification of the company security officer on board, including 24-hour contact details?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
15.		Do the master and the ship security officer know how to contact CSO?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
16.		Are the duties and responsibilities of the CSO stated out in the ship security plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
17.		Has the CSO received appropriate training to carry out audit of the ship security system?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
18.		Does the CSO complete documents correcting security activities?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
19.		Does the CSO ensure carrying out of appropriate training for shipboard personnel assigned security responsibilities?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
20.	A/11.2.10	Does the CSO ensure effective communication and co-operation between the ship security officer and the relevant port facility security officer?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
21.		Is there any reason that the CSO tries to increase the effectiveness of the ship security system?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
22.	A/13.5	Does the Company security officer ensure effective co-ordination and implementation of the ship security plan by participating in exercises?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
23.		Does the CSO ensure that the crew actions are co-coordinated while performing security and safe navigation duties?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
24.		Does the CSO receive information of current security threats?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
25.		Is available on board the contact information with security authorities of ports to call in?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
SHIP SECURITY OFFICER (SSO)						
26.	A/12.1	Is the Ship security officer designated?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
27.		Has the Ship security officer passed a relevant security training?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
28.		Are the duties and responsibilities of the SSO included in the ship security plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
29.	A/12.2.1	Are there evidences that the ship security officer undertakes regular security inspections of the ship?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
30.	A/12.2.5	Are there evidences that the ship security officer reports to the company security officer all deficiencies and non-conformities of the system?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
31.		Does the SSO complete documents correcting security activities?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

32.		Does the SSO receive information of current security threats?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
33.		Can the SSO recognize weapons, dangerous substances and devices?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
34.		Has the SSO acquired skills in recognizing characteristics and behavioural patterns of persons who are likely to threaten security?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
35.		Has the SSO knowledge of preventing employment of techniques used to circumvent security measures?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

### SHIPBOARD PERSONNEL

36.	A/13.3	Does the shipboard personnel assigned security responsibilities understand their role in implementation of security measures as described in the ship security plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
37.	A/13.3	Has the shipboard personnel assigned security responsibilities sufficient knowledge to perform their assigned duties?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
38.	A/13.4	Are drills and exercises carried out at appropriate intervals as described in the ship security plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

39.	B/1.15	Is available on board information indicating who is responsible for deciding the employment of the ship's personnel and for deciding various aspects relating to the employment of the ship?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
40.	B/6.3	Is this information available in English, French or Spanish language?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

41.	S/Chapt. XI-1/R.5	Is there a Continuous Synopsis record on board the ship?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
42.	S/Chapt. XI-1/R.3	Is the ship's identification number marked according to the requirements?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

TECHNICAL EQUIPMENT		Yes	Date of installation	No	Scheduled date of installation
43.	S/Chapt. XI-2/R.6	Is the ship provided with a ship security alert system?	<input type="checkbox"/>	<input type="checkbox"/>	
44.	S/Chapt. V/R.19.2	Is an automatic identification system (AIS) installed?	<input type="checkbox"/>	<input type="checkbox"/>	

Name	Issue date	Date of the next annual certification	Expiry date	Issued by
Ship Safety Radio Certificate				
Safety Management Certificate				

		Yes	No	Notes
1.	Is the sufficient lighting of access points to the ship provided?	<input type="checkbox"/>	<input type="checkbox"/>	
2.	Is the sufficient lighting along the perimeter of the ship provided during hours of darkness?	<input type="checkbox"/>	<input type="checkbox"/>	
3.	Is there a sufficient quantity of portable communication facilities, employed for security purposes?	<input type="checkbox"/>	<input type="checkbox"/>	
4.	Are visitors boarding the ship registered?	<input type="checkbox"/>	<input type="checkbox"/>	
5.	Are inspections of restricted areas registered?	<input type="checkbox"/>	<input type="checkbox"/>	
6.	Are registered and kept accounted keys to restricted areas, which are normally handed over?	<input type="checkbox"/>	<input type="checkbox"/>	
7.	Are clearly marked restricted areas?	<input type="checkbox"/>	<input type="checkbox"/>	
8.	Is there any security equipment?	<input type="checkbox"/>	<input type="checkbox"/>	

9.	Does the access to emergency/reserve equipment stay under control?	<input type="checkbox"/>	<input type="checkbox"/>	
10.	Are security measures carried out while conducting ship/port interface or ship/ship activities?	<input type="checkbox"/>	<input type="checkbox"/>	

Security training of the crew on board the ship				
	Yes	Date of carrying out	No	Scheduled date of carrying out
1) Piracy	<input type="checkbox"/>		<input type="checkbox"/>	
2) Terrorism	<input type="checkbox"/>		<input type="checkbox"/>	
3) Bomb threat	<input type="checkbox"/>		<input type="checkbox"/>	
4) Fire / Explosion	<input type="checkbox"/>		<input type="checkbox"/>	
5) Searches of visitors, personal effects, baggage	<input type="checkbox"/>		<input type="checkbox"/>	
6) Check of a cargo	<input type="checkbox"/>		<input type="checkbox"/>	
7) Inspection of ship spaces	<input type="checkbox"/>		<input type="checkbox"/>	

During inspection of the ship the following exercises were carried out:	Remarks:

As a result of the verification of m/v \_\_\_\_\_ security system for compliance with the adopted requirements of SOLAS-74 Convention and ISPS Code it is revealed:

Total deficiencies:	
---------------------	--

The full list of deficiencies is set out in form Ф 08/04.

Appointed officials of the Russian Maritime Security Service, who carried out this verification of the ship security system

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Surname)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Surname)

Date « \_\_\_\_ » \_\_\_\_\_ 200\_\_